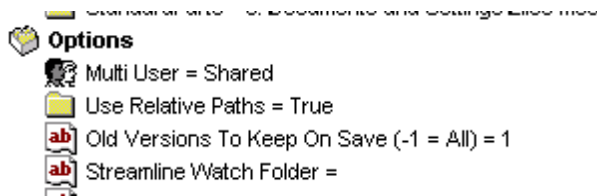
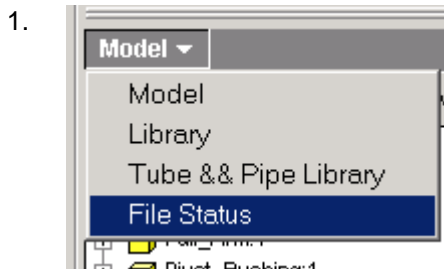
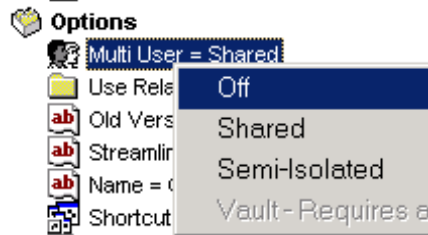


Checking Part Files In and Out in Inventor R8

If you have set up your project as a multi-user project, you can check files in and out. This allows you to control which versions are in use.



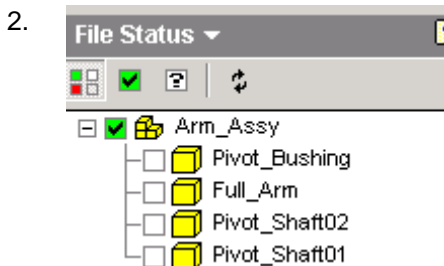
If you don't want to check in and check out files, set the Multi User to **Off**.



If you select the Down arrow next to Model, you see that you have a choice of File Status.

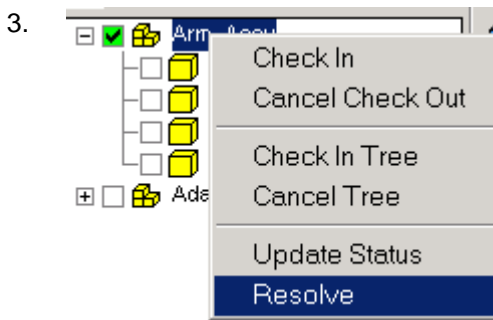
You only see the File Status option on projects where the Multi-User is set to Shared.

Select **File Status**.



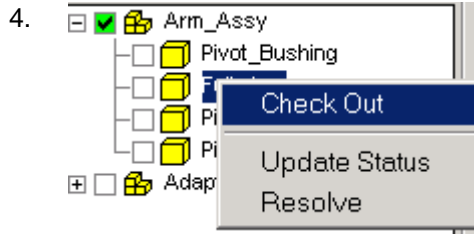
You have four tools available to you.

	Displays all the files in an assembly/.
	Displays all the files in an assembly which have been checked out to you.
	Displays files which have an unresolved status
	Update Status. Use this to refresh the browser display



If you have Checked Out a File, it shows the green checkmark icon. You can Check In by highlighting the file in the browser and right clicking.

Select Check In.



To Check Out a file, highlight the file in the browser. Right click and select Check Out.

When a file is checked out, others can see the file, but they can't edit it.